

भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY,
KANPUR

कय एवं भण्डारण विभाग
STORES & PURCHASE SECTION

निविदा प्रपत्र
TENDER FORM

BID DOCUMENT

Online bids (Technical & Financial) from eligible bidders which are valid for a period of 60 days from the date of Technical Bid opening (i.e.16.06.2022) are invited for and on behalf of the The Director, IIT Kanpur for "Auction of obsolete material on As is Where is basis."

Name of Work	Auction of Obsolete material of various departments on as is where is basis
Date of Publishing	26.05.2022 (17.00 hrs)
Clarification Start Date and Time	26.05.2022 (17.00 hrs)
Clarification End Date and Time	15.06.2022 (17.00 hrs)
Queries (if any)	No queries will be entertained after clarification end date and time
Bid Submission Start Date	26.05.2022 (17.00 hrs)
Last Date and time of uploading of Bids	15.06.2022 (17.00 hrs)
Last Date and time of submitting , EMD and other documents at IIT Kanpur (if any)	EMD fee will be submitted before submission of online bids thru DD/Bankers cheque only directly in Stores & Purchase Section
Date and time of opening of Technical Bids	16.06.2022 (15:30 hrs)
Date and time of opening of Financial Bids	Will be separately notified for Technically shortlisted/qualified bidders

Interested parties may view and download the tender document containing the detailed terms & conditions from the website <http://eprocure.gov.in/eprocure/app>

(The bids must be submitted online in electronic form on www.eprocure.gov.in only. No physical bids will be accepted.)

(A)

INSTRUCTION FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal ie <http://eprocure.gov.in/eprocure/app> , using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

1. REGISTRATION

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online Bidder Enrolment" option available on the home page. **Enrolment on the CPP Portal is free of charge.**
- (ii) During enrolment/ registration, the bidders should provide the correct/ true information including valid email-id & mobile no. All the correspondence shall be made directly with the contractors/ bidders through email-id provided.
- (iii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY /nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/ SmartCard.
- (v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- (vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- (vii) Bidders can then log into the site through the secured login by entering their userID/ password and the password of the DSC/ eToken.

2. SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords, etc., to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

3. PREPARATION OF BIDS:

- (i) For preparation of bid Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum if any published before submitting their bids.
After selecting the tender document same shall be moved to the 'My favourite' folder of bidders account from where bidder can view all the details of the tender document.
- (ii) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidders shall note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iii) Any pre-bid clarifications if required, then same may be obtained online through the tender site, or through the contact details given in the tender document.
- (iv) Bidders should get ready in advance the bid documents in the required format (PDF/xls/rar/dwf/jpg formats) to be submitted as indicated in the tender document/schedule. **Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.**
- (v) Bidders can update well in advance, the documents such as experience certificates, annual report, PAN, EPF & other details etc., under "My Space/ Other Important Document" option, which can be submitted as per tender requirements. This will facilitate the bid submission process faster by reducing upload time of bids.

4. SUBMISSION OF BIDS:

- (i) Bidder should log into the site well in advance for bid submission so that he/ she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay.
- (ii) Bidder should prepare the EMD as per the instructions specified in the NIT/ tender document. The details of the DD/BC/BG/ others physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- (iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same to proceed further to submit their bid.
- (iv) Bidders shall select the payment option as offline to pay the EMD and enter details of the DD/BC/BG/others.
- (v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- (vii) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- (viii) **If price quotes are required in XLS format, utmost care shall be taken for uploading Schedule of quantities & Prices and any change/ modification of the price schedule shall render it unfit for bidding.**
Bidders shall download the Schedule of Quantities & Prices i.e. Schedule-A, in XLS format

and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells, thereafter, save and upload the file in financial bid cover (Price bid) only.

If the template of Schedule of Quantities & Prices file is found to be modified/corrupted in the eventuality by the bidder, the bid will be rejected and further dealt as per provision of clause no 23.0 of ITB including forfeiture of EMD.

The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.

- (ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- (x) After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the bidders shall take print out of system generated acknowledgement number and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- (xi) Bidders should follow the server time being displayed on bidder's dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- (xii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

5. ASSISTANCE TO BIDDERS:

- (i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender. The contact number of end user is 0512-259-7316. Please call between 10:30 hrs to 17:00 hrs .
- (ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002 and 0120-4001005. The helpdesk email id is support-eproc@nic.in

INSTRUCTION FOR e-PROCUREMENT

1. PREPARATION AND SUBMISSION OF BIDS:

- a. The detailed tender documents may be downloaded from <http://eprocure.gov.in/eprocure/app> till the last date of submission of tender. The Tender may be submitted online through CPP Portal <http://eprocure.gov.in/eprocure/app>
- b. The bidder should submit the bid online in two parts viz. Technical Bid and Financial Bid. Technical Bid should be upload online in cover 1 and Financial Bid in “.Xls” should be upload online in cover-2

2. SUBMISSION OF THE BID : All interested eligible bidders are requested to submit their bids online on CPP Portal: <http://eprocure.gov.in/eprocure/app> as per the criteria given in this document:

- a. Technical Bid should be upload online in cover-1.
- b. Financial Bid should be upload online in cover-2

Both Technical and Financial Bid covers should be placed online on the CPP Portal (<http://eprocure.gov.in/eprocure/app>).

3. TECHNICAL BID: Signed and Scanned copies of the Technical bid documents as under must be submitted online on CPP Portal: <http://eprocure.gov.in/eprocure/app> .

- a) **List of Documents to be scanned and uploaded (Under Cover-1) within the period of bid submission:-**
 - i. Scanned copy of Bank details. (Bank details of principal supplier in case of Import shipments)
 - ii. Scanned copy of DD/Bankers Cheque enclosed in tender form
 - iii. Scanned copy of work experience.
 - iv. Scanned copy of E-waste registration certificate
 - v. Scanned copy of certificate of GST. (GSTIN of Indian Agent in case of Import Shipments)
 - vi. Scanned copy of another document mentioned in tender document (if any)

NOTE - no indication of the rates/amounts be made in any of the documents submitted with the TC-BID.

4. Financial Bid

- a. The currency of all quoted rates shall be Indian Rupees. All payment shall be made in Indian Rupees.
- b. In preparing the financial bids, bidders are expected to take into account the requirements and conditions laid down in this Tender document. The financial bids should be uploaded online as per the specified “.Xls” format i.e. Price Bid Excel sheet attached as ‘.Xls’ with the tender and based on the scope of work, service conditions and other terms of the Tender document. It should include all costs associated with the Terms of Reference/Scope of Work of the assignment.
- c. The Financial Proposal should be inclusive of all applicable taxes, duties, fees, levies, and other charges imposed under the applicable laws. The rates quoted in the Tender

are inclusive of all applicable taxes, duties etc. **except service tax**. The service tax component shall be re-immersible by the department after receipt of paid challans etc. if applicable.

5. Last Date for Submission of Tender:

- a. Online bids complete in all respects, must be submitted on or before the last date and time specified in the schedule of events.
- b. The IIT, Kanpur may, at its own discretion, alter/extend the last date for submission of tenders.

6. Bid Validity

- a. All the Bids must be valid for a period of 60 days from the last date of submission of the tender for execution of Contract. However, the quoted rates should be valid for the initial/ extended period of the Contract from the effective date of the Contract. No request will be considered for price revision during the original Contract period.
- b. A bid valid for a shorter period shall be declared as non-responsive.
- c. In exceptional circumstances, prior to expiry of the original time limit, the IIT may request the bidders to extend the period of validity for a specified additional period beyond the original validity of 60 days. The request and the bidders' responses shall be made in writing. The bidders, not agreeing for such extensions will be allowed to withdraw their bids without forfeiture of their Bid Security.

7. Modification / Substitution/ Withdrawal of bids:

- a. No Bid shall be modified, substituted or withdrawn by the Bidder after the Bid's due Date.
- b. Any alteration/ modification in the Bid or additional information supplied subsequent to the Bid's due Date, unless the same has been expressly sought for by the Authority, shall be disregarded.

8. Rejection of the Bid:

The bid submitted shall become invalid and tender fee shall not be refunded if:-

- a. The bidder is found ineligible.
- b. The bidder does not upload all the documents as stipulated in the bid document.

9. Selection Criteria:

Phase-I: Technical Evaluation

Technical evaluation will be done on the basis of information given by technical bid submitted by the bidders. Bid containing partial, incomplete, uncleared and superfluous and unwanted information will be summarily rejected.

Technical declaration must be supported with relevant document. Discrepancy in relevant supporting document and technical compliance sheet shall lead to rejection of technical bids.

Phase-II

- 1. Financial bids of technically qualified and approve samples bidders shall be opened.
- 2. Financial evaluation is purely done on the total financial implication.
- 3. Any superfluous, unreasonable assets rate quotes will be summarily rejected.

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date: _____

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

_____ as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR STORES & PURCHASE SECTION

No. S&P/AUCTNOTICE/IITK/2022-23/79

Dated : 25.05.2022

AUCTION NOTICE

Online bids through CPPP are invited, on behalf of the Director, IIT Kanpur for Auction of "UNSERVICEABLE MATERIALS" of various departments at the Institute on "AS IS WHERE IS" basis.

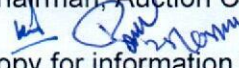
Interested parties who are registered and having GSTIN number, only may apply online through CPPP. Bids submission will start from 26.05.2022 to 15.06.2022 upto 5:00 p.m. The interested parties should submit **EMD amount** before opening of bids **in form of DD/Bankers Cheque in favour of The Registrar, I.I.T Kanpur**. The scan copy of DD/Bankers Cheque for EMD against lots mentioned in tender form and tender processing fees should be uploaded along with bids.

The Government levies/GST @ 18% on scrap/ unserviceable/obsolete material /equipment etc. exclusive will be borne by the purchaser as applicable from time to time. The items will be seen physically as scheduled in tender form. Interested parties may contact respective departments, on working days for inspection of the materials from 26.05.2022 to 15.06.2022, between 10:00 a.m to 5:00 p.m.

The bids will be opened on 16.06.2022 at 3:30 p.m. The Institute reserves the right to accept/ reject any tender without assigning any reason.



(Onkar Dikshit)
Chairman, Auction Committee


Copy for information to all the concerned HODs please.



भारतीय प्रौद्योगिकी संस्थान कानपुर कय एवं भण्डारण अनुभाग

कय एवं भ. नीलामी सूचना भा प्रौ सं कानपुर 2022.23/वे

दिनांक : 25.05.2022

नीलामी सूचना

भा.प्रौ.सं. कानपुर के निदेशक की ओर से 'जैसा है जहाँ है' के आधार पर संस्थान के विभिन्न विभागों में उपलब्ध अनुपयोगी सामग्री की नीलामी हेतु सी पी पी पी आनलाईन निविदाएँ आमंत्रित की जाती है।

रजिस्ट्रेशन एवं जीएसटीन संख्या वाले इच्छुक क्रेता दिनांक 26.05.2022 से 15.06.2022 तक निविदाएँ समय 5:00 बजे शाम तक आनलाईन जमा कर सकते हैं। इच्छुक क्रेता निविदा में उल्लिखित धरोहर राशि का भुगतान बैंकर्स चेक अथवा डिमान्ड ड्राफ्ट के रूप में कुलसचिव भा प्रौ सं कानपुर के पक्ष में निविदा के खुलने से पूर्व विभाग में जमा करें। सभी प्रपत्रों और डिमान्ड ड्राफ्ट अथवा बैंकर्स चैक की स्कैन्ड प्रतिलिपि सी पी पी पी आनलाईन निविदा पर अपलोड करनी होगी।

रददी/अनुपयोगी/बेकार/निस्प्रयोज्य उपकरणों आदि पर समय समय पर लागू सरकारी लेवी/जीएसटी 18% अतिरिक्त क्रेता को ही देना होगा। इच्छुक क्रेता संबंधित विभाग में सम्पर्क कर दिनांक 26.05.2022 से 15.06.2022 तक किसी भी कार्य दिवस में सुबह 10.00 बजे से सायं 5.00 बजे के मध्य सामग्री का निरीक्षण कर सकते हैं।

निविदाएँ दिनांक 16.06.2022 को सायं 3.30 बजे अनुभाग में खोली जाएगी। संस्थान के पास बिना कोई कारण बताए किसी भी निविदा को स्वीकार अथवा निरस्त करने का अधिकार सुरक्षित है।

(ओंकार दीक्षित)

अध्यक्ष नीलामी समिति

प्रतिलिपि : समस्त संबंधित विभाग सूचनार्थ

TENDER TERMS & CONDITIONS

- 1) The CPPP online tenders should be submitted on or before **15.06.2022 upto 5:00 p.m** and will be **opened on 16.06.2022 at 3:30 pm** in the presence of the committee members and such tenderers who may wish to be present. The tender shall remain valid for a period of **60 (sixty) days** from the date of submission.

- 2) Earnest money shall be deposited for each lot as specified in the enclosed schedule in the form of Demand Draft in favour **“The Registrar, Indian Institute of Technology, Kanpur”** before submission of online bids in Stores & Purchase Section. The scanned copy of Demand Draft / Bankers Cheque and other documents should be uploaded with online bids. The tenderers are free to quote for one or more lots as may be desired. The tenders will not be accepted without separate earnest money for each lot. The earnest money deposited by unsuccessful tenderer will be returned back after a period of 30 (thirty) days from the date of submission of tender.

- 3) The goods are offered in **“AS IS WHERE IS”** basis. The items / materials can physically be inspected from **26.05.2022 to 15.06.2022** between **10.00 am to 5.00 p.m** on working days in respective departments. **The bidders are requested to contact Mr. K.K.Pandey Ph.No.0512-2597316 or mobile No. 9935745491 to view and inspect the material(s). He will book certain time and date slot to bidders to see and inspect the material conveniently.**

- 4) The party whose tender is accepted will be required to deposit the balance amount (after adjustment of earnest money deposit) within a period of 7 days from the date of issue of the order. If the amount is not within the aforesaid period, the acceptance of offer shall stand cancelled and the earnest money will be forfeited. It will be the responsibility of the tenderer to remove / shift the material at their own risk, cost and responsibility. The Institute will not be responsible in any way under any law once auction of the materials has taken place.

- 5) After depositing of the balance amount, the party should lift the goods within a period of 7 days. If the goods are not removed within the said period, the

Institute shall not be responsible for its safe custody. The goods shall be purely at the risk and responsibility of the tenderer. If the goods are not removed within another 7 days the tenderers shall have no right or claim to the goods and whatever money have been deposited shall be deemed to be forfeited. The Institute shall be free to dispose off the goods in any manner as may be deemed fit.

- 6) The Institute reserves the right to reject all or any tender without assigning any reason. The decision of the Director in this behalf and all other matters relating to the disposal shall be final and binding on both the parties.
- 7) The Institute reserve the right to forfeit total EMD deposited against each lot(s) in case of failure in timely lifting of even a single lot without assigning any reason. The decision of the Director in this behalf and all other matters relating to the disposal shall be final and binding on both the parties.
- 8) **GST** : The tenderer shall submit GST registration certificate duly attested by the Gazette officer/Notary. Tenders received without valid GST registration certificate will be rejected. Government levies/taxes on scrap/ unserviceable/obsolete material /equipment etc will be borne by the purchaser as applicable from time to time.
- 9) As per the rules and regulations of the Ministry of Environment, Forests and Climate Change (MoEFCC), Government of India, any entity which is engaged in handling, collection, storage, and recycling of e-waste, is required to get an electronic waste license from the State Pollution Control Board (SPCB) for handling e-waste therefore, vendors are requested to attach electronic waste registration certificate.
- 10) Tender submitted without GSTIN number shall be summarily rejected.


Convener

The above conditions are accepted to us.

Signature
Name of the Tenderer
Address

Tel No. _____ Mobile No. _____
GSTIN No. _____

निविदा नियम एवं शर्तें

1. सी पी पी पी आनलाईन निविदाएँ दिनांक **15.06.2022** से पहले या **15.06.2022** शाम 5 बजे तक **16.06.2022** को सांय 03.30 बजे समिति के सदस्यों एवं इच्छुक निविदाकारों की उपस्थिति में खोले जाएंगे। निविदाएँ उसी दिन शाम 3.30 बजे निविदा जमा करने की तारीख से 60 दिन के लिए वैध मानी जाएगी।
2. निविदा के साथ प्रत्येक लॉट के लिए अलग अलग धरोहर राशि जमा करनी होगी, जिसका उल्लेख संलग्न अनुसूची में किया गया है। धरोहर राशि बैंकर्स चैक / डिमान्ड ड्राफ्ट के रूप में कुलसचिव भा प्रौ सं कानपुर के पक्ष में आनलाईन निविदा जमा करने से पूर्व कय एवं भण्डारण विभाग में जमा करना होगा। डिमान्ड ड्राफ्ट अथवा बैंकर्स चैक तथा अन्य प्रपत्र सी पी पी पी आनलाईन पर अपलोड करना होगा। निविदाकार एक या एक से अधिक लॉट के लिए अपना दाम दे सकता है। अलग-अलग निविदा के लिए अलग-अलग धरोहर राशि जमा करनी होगी ऐसा न करने पर निविदा निरस्त कर दी जाएगी। असफल निविदाकार द्वारा जमा की गई धरोहर राशि निविदा जमा करने की तिथि से 30 दिन के पश्चात वापस की जाएगी।
3. सामान 'जैसा है जहाँ है' के आधार पर प्रदान किया जाता है। इच्छुक क्रेता संबंधित विभाग से संपर्क कर दिनांक **26.05.2022** से **15.06.2022** तक किसी भी कार्य दिवस में सुबह 10.00 बजे से सांय 5.00 बजे के मध्य सामग्री का निरीक्षण कर सकते हैं। निविदाकारों से निवेदन है कि श्री कुन्दन कुमार पाण्डेय से फोन नं 0512 2597316 अथवा मोबाईल नं 9935745491 सम्पर्क करके एक समय का स्लाट सुनिश्चित करें जिससे वे सभी निविदाकारों को सुविधाजनक तरीके से सामान को दिखा सकें।
4. ऐसा क्रेता जिनकी निविदा स्वीकार की जाएगी, धरोहर राशि के समायोजन उपरान्त शेष राशि आदेश जारी होने के सात दिन के भीतर जमा करनी होगी। यदि क्रेता सात दिन के भीतर राशि जमा करने में असफल रहता है तो निविदा प्रस्ताव निरस्त समझा जाएगा तथा जमा की गई धरोहर राशि जब्त कर ली जाएगी। नीलामी के पश्चात सामान हटाने / स्थानान्तरित करने की जिम्मेदारी स्वयं क्रेता की होगी तथा नीलामी के पश्चात संस्थान किसी भी नियम / अधिनियम के तहत सामान के लिए उत्तरदायी नहीं होगा।
5. बकाया पैसा जमा करने के पश्चात क्रेता को सात दिन के अन्दर सामान उठाना होगा। यदि सात दिन के अन्दर सामान नहीं उठाया जाता है तो संस्थान इसके सुरक्षित रखरखाव के लिए उत्तरदायी नहीं होगा तथा सामान निविदाकार की जिम्मेदारी एवं जोखिम पर रहेगा। यदि सामान सात 7 दिन के अन्दर नहीं उठाया जाता है तो निविदाकार का सामान पर कोई अधिकार नहीं होगा तथा निविदाकार द्वारा जमा की गई राशि जब्त समझी जाएगी तथा ऐसी स्थिति में संस्थान किसी भी रूप में जैसा उचित समझे सामान का निस्तारण करने के लिए स्वतंत्र रहेगा।

6. संस्थान के पास बिना कोई कारण बताए सभी या किसी भी निविदा को निरस्त करने का अधिकार सुरक्षित है । इस हेतु एवं अन्य समस्त मामलों में निदेशक का निर्णय दोनो पक्षो के लिए अंतिम एवं सर्वमान्य होगा ।
7. संस्थान के पास बिना कोई कारण बताए निविदा में वर्णित सभी लॉटो की अग्रिम धरोहर राशि जब्त करने का अधिकार सुरक्षित है यदि किसी एक भी लॉट को निश्चित समयावधि में नहीं उठाया जाएगा ।
8. जीएसटी : निविदाकार को राजपत्रित अधिकारी / नोटरी द्वारा विधिवत रूप से सत्यापित जीएसटी पंजीकरण प्रमाण पत्र जमा करना होगा । बिना वैध जीएसटी पंजीकरण प्रमाण पत्र वाली निविदाएँ निरस्त कर दी जाएगी । रददी / अनुपयोगी / बेकार / सामग्री / उपकरणों आदि पर समय समय पर लागू सरकारी लेवी / टैक्स ;उगाही एवं कर केता को ही देना होगा ।
9. पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय (MoEFCC), भारत सरकार के नियमों और विनियमों के अनुसार, कोई भी संस्था जो ई-कचरे के प्रबंधन, संग्रह, भंडारण और पुनर्चक्रण में लगी हुई है, उसे प्राप्त करने की आवश्यकता है ई-कचरे को संभालने के लिए राज्य प्रदूषण नियंत्रण बोर्ड (एसपीसीबी) से इलेक्ट्रॉनिक अपशिष्ट लाइसेंस इसलिए, सभी निविदाकर्ता से अनुरोध है कि वे निविदा के साथ इलेक्ट्रॉनिक अपशिष्ट पंजीकरण संलग्न करें ।
10. बिना जीएसटीएन संख्या वाली निविदाओं को तुरंत निरस्त कर दिया जाएगा ।



संयोजक

उपर्युक्त शर्तें स्वीकार की जाती है ।

हस्ताक्षर

निविदाकार का नाम :

पता :

टेलीफोन सं :

मोबाईल सं :

जीएसटीएन सं :

निविदाकार से निवेदन है कि निम्नलिखित विभागों के सामग्री का दिनांक 26.05.2022 से 15.06.2022 अपराहन 10.00 बजे से सायं 5.00 बजे तक श्री कुन्दन कुमार पाण्डेय कय एवं भण्डारण विभाग फोन नं 0512 2597316 से सम्पर्क करके पुछताछ एवं सामग्री का निरीक्षण कर सकते है । निविदाकारों से निवेदन है कि श्री कुन्दन कुमार पाण्डेय से फोन नं 0512 2597316 अथवा मोबाईल नं 9935745491 सम्पर्क करके एक समय का स्लाट सुनिश्चित करें जिससे वे सभी निविदाकारो को सुविधाजनक तरीके से सामान को दिखा सकें ।

Tenderers are requested to please contact Mr. K.K.Pandey, Central Stores & Purchase Section Ph.No. 0512-2597 11 as per details given below for enquiry and inspection of materials / items of various departments **from 26.05.2022 to 15.06.2022 between 10.00 a.m to 5.00 p.m.** The bidders are requested to contact Mr. K.K.Pandey Ph.No.0512-2597316 or mobile No. 9935745491 to view and inspect the material(s). He will book certain time and date slot to bidders to see and inspect the material conveniently.

(A) Obsolete material of different deparment(s) & section are kept at Central Stores & Purchase Section :

Lot No.	Name of the Department
1	Civil Engg ®
2	Computer Science & Engg ®
3	Physics® ©
6	Aerospace Engg.
7	Centre for Environmental Science & Engg
8	CELP
9	H.S.S.
10	Design Programme
11	DOIP
12	Estate Office
14	Registrar Office
15	Visitor Hostel

(B) Obsolete material kept at difference Department(s) :

4	Material Science & Engg. © ®
5	Chemistry
13	D.O.A.A. (LH)

निवेदन है कि सामान को निविदाकार को लिस्ट के अनुरूप दिखायें । निविदाकार से निवेदन है कि संबंधित विभाग / अनुभाग में सामान को उपलब्ध सूची के अनुसार से देखे ।

Kindly have the materials inspected to the parties, as given in your list. Tenderers are also requested to inspect the material as per the items list available with the concerned department/section.


(Convener)

नीलामी की धरोहर राशि

EARNEST MONEY FOR AUCTION

Lot No.	Name of the Departments	Earnest Money
1	Civil Engg ®	190000.00
2	Computer Science & Engg ®	5500.00
3	Physics® ©	300.00
4	Material Science & Engg ®	4000.00
5	Chemistry	6000.00
6	Aerospace Engg.	98000.00
7	Centre for Environmental Science & Engg	200.00
8	CELP	300.00
9	H.S.S.	400.00
10	Design Programme	1000.00
11	DOIP	2000.00
12	Estate Office	500.00
13	D.O.A.A. (LH)	23000.00
14	Registrar Office	1300.00
15	Visitor Hostel	3000.00

हस्ताक्षर

Signature

Name :

Address of the Tenderers

With phone no./Mobile no.


Convener

EMD to be submitted in Stores & Purchase Section before submission of online bids

Auction Notice No. : No. S&P/AUCTNOTICE/IITK/2022-23/79
Name of the Bidder :
Address :

DD / BANKERS CHEQUE ENCLOSURE FORM

Lot No.	Name of the Departments	Earnest Money	Draft No./BC No.
1	Civil Engg ®	190000.00	
2	Computer Science & Engg ®	5500.00	
3	Physics® ©	300.00	
4	Material Science & Engg ®	4000.00	
5	Chemistry	6000.00	
6	Aerospace Engg.	98000.00	
7	Centre for Environmental Science & Engg	200.00	
8	CELP	300.00	
9	H.S.S.	400.00	
10	Design Programme	1000.00	
11	DOIP	2000.00	
12	Estate Office	500.00	
13	D.O.A.A. (LH)	23000.00	
14	Registrar Office	1300.00	
15	Visitor Hostel	3000.00	
	Total	335500.00	

**Signature
Name :
Address of the Tenderers
With phone no./Mobile no.
and seal.**

Note : Please fill the form clearly.