



INDIAN INSTITUTE OF TECHNOLOGY, KANPUR  
STORES & PURCHASE SECTION

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Ref : FR/ENQ/S&P/2012-2013/1240-1250

Dated : February 22, 2013

To

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Dear Sirs,

Sealed quotation / rates are invited for following works so as to reach this office by 3:00 PM on  
**15-March-2013 (Friday).**

Sl. No.	Description of Work	Item
01	Repairing, Polishing & Fixing of lock	Table (Big size) Wooden & Steel
02	Repairing, Polishing & Fixing of lock	Table (Small size) Wooden & Steel
03	Repairing, Polishing & Fixing of lock	Almirah (Big) Wooden & Steel
04	Repairing, Polishing & Fixing of lock	Almirah (Small) Wooden & Steel
05	Repairing, Painting, Polishing, & Recanning	Wooden & Steel Chairs
06	Repairing (Fixing of PU foam in seat & back, fixing of bearing and wheel) complete	Revolving Chairs
07	Repairing, Painting & Polishing	Rack Big size
08	Repairing, Painting & Polishing	Rack Small size
09	Repairing, Painting & Polishing	Stool small size
10	Repairing, Painting & Polishing	Stool big size
11	Repairing, Painting & Polishing	Book Case (Big)
12	Repairing, Painting & Polishing	Book Case (Small)
13	Repairing, Painting & Polishing	Filing Cabinet (Big)
14	Repairing, Painting & Polishing	Filing Cabinet (Small)
15	Repairing, Painting & Polishing	Steel Cot 3' x 6'
16	Table polishing & painting	Big Size Wooden & Steel
17	Table polishing & painting	Small size wooden & Steel
18	Chair polishing & painting	Wooden & Steel

**\*\*Note : Please quote the rates in attached format and attach with your letter pad duly stamped and signed. Enquiry reference no. should also mention on close envelope.**

Sd/-  
**(K.N. Dakhale)**  
Dy. Registrar (S&P)

**Terms & Condition :**

1. Board and Sunmica used should be ISI Mark.
2. Work will have to be finalized within a stipulated time which will be decided by Asstt. Registrar (S&P).
3. Paint should be used Nerolac / Asian / Berger.
4. No advance payment will be admissible for work, prior or during the work.
5. Payment will be made only after completion and entire satisfaction of A.R (S&P).
6. Work order will be awarded to those who quote lowest rates in all above cited items.

<b>Sl. No.</b>	<b>Description of Work</b>	<b>Item</b>	<b>Rate</b>
01	Repairing, Polishing & Fixing of lock	Table (Big size) Wooden & Steel	
02	Repairing, Polishing & Fixing of lock	Table (Small size) Wooden & Steel	
03	Repairing, Polishing & Fixing of lock	Almirah (Big) Wooden & Steel	
04	Repairing, Polishing & Fixing of lock	Almirah (Small) Wooden & Steel	
05	Repairing, Painting, Polishing, & Recanning	Wooden & Steel Chairs	
06	Repairing (Fixing of PU foam in seat & back, fixing of bearing and wheel) complete	Revolving Chairs	
07	Repairing, Painting & Polishing	Rack Big size	
08	Repairing, Painting & Polishing	Rack Small size	
09	Repairing, Painting & Polishing	Stool Small size	
10	Repairing, Painting & Polishing	Stool Big size	
11	Repairing, Painting & Polishing	Book Case (Big)	
12	Repairing, Painting & Polishing	Book Case (Small)	
13	Repairing, Painting & Polishing	Filing Cabinet (Big)	
14	Repairing, Painting & Polishing	Filing Cabinet (Small)	
15	Repairing, Painting & Polishing	Steel Cot 3' x 6'	
16	Table polishing & painting	Big Size Wooden & Steel	
17	Table polishing & painting	Small size wooden & Steel	
18	Chair polishing & painting	Wooden & Steel	

**All terms & condition mentioned in enquiry letter Ref No. FR/ENQ/S&P/2012-2013/1240-1250/ are accepted.**

**Signature of Tenderer  
with seal**

