



Indian Institute of Technology Kanpur
कानपुर - 208 016 Kanpur-208 016

Enquiry Letter for Quotation of Computers

Enq. No.: MHRD/MET/2014258/COM

Enquiry Dated: Jan. 11, 2016

Closing Date: Jan. 25, 2016

Sealed financial quotations are required for purchase of computers (tentatively 6 numbers) **with the following technical specification:**

Basic workstation: Dell Vostro 3800
Intel Pentium Processor G3260 (3M Cache, 3.3GHz), 4GB (1X4GB) DDR3
1600MHz Memory, 500GB 7200 rpm SATA HDD, 18" or higher screen size
Monitor, 3 year warranty (on-site service), 16X DVD+/-RW drive, USB
keyboard and Mouse, Windows 7 64 bit, Ethernet and other USB ports.

The closing date for the above item is 5 pm on Jan. 25, 2016. The prospective suppliers are required to send quotation in sealed envelopes.

A single **Technical and Financial Bid** must (i) contain detailed technical specification of the product being offered (with model number and make/brand) and (ii) include the detailed price quotation clearly including the cost of the equipment (with model number and make/brand name), taxes, service charges if any, shipping and handling charges. This should also mention the guarantee and complete spare parts must be included that are required for functioning of the unit.

Terms and Conditions:

1. Maximum educational discount, if any should be offered
2. Validity of quotation should be at least for 60 days
3. Prices should be on CIF and FOB separately (if imported)
4. Prices should include the installation and training cost
5. Warranty should be for at least two years after installation
6. Normal payment terms for the Institute will be applicable (70%-30% or 90%-10% on delivery of the remaining after satisfactory installation/ inspection)
7. Quotation should carry proper agency certificate, proprietary certificate, etc.
8. An undertaking that the vendor will supply all the spares and services for the equipment for at least 5 years from the date of commissioning
9. Delivery must be within 3 months

Kindly send the 'hard copy' of the Technical and Financial bids in sealed envelope latest by Jan. 25, 2016 by 5pm, to:

Dr. Deepu Philip

Dept. of Industrial Management and Engineering

IIT Kanpur, U.P. 208016, India.

Safety Norms	<ul style="list-style-type: none"> •The instrument should be compliant with international norms for safety and environment
Installation, Commissioning and Training	<ul style="list-style-type: none"> •The delivery of the equipment should be considered complete only after successful commissioning of the instrument •The pre-installation requirements should be communicated to IIT Kanpur well in advance of the installation •The Installation, commissioning and training should be done only by well-trained factory engineers at NO ADDITIONAL COST.
After-sales Service	<ul style="list-style-type: none"> •The supplier should provide a prompt after-sales service such as regular instrument maintenance, troubleshooting and fixing •The list of service centers in India should be included.
Spares	<ul style="list-style-type: none"> •An undertaking that the vendor will supply all the spares and services for the equipment for at least 5 years from the date of commissioning
Warranty	Warranty of 3 years must be provided for free with the system.
Other	Please provide the quotation of the “FULL SYSTEM” that system MUST FUNCTION with the listed items, and should be able to utilize all its features.
<p>*Additional optional accessories should be indicated separately along with their price. The above specs are desirable and the actual numbers achievable for your system should be indicated.</p>	