

**Indian Institute of Technology Kanpur  
Staff Gymkhana**

Enquiry No: Track Suit/IITK/SGYM  
Date: 06<sup>th</sup> September 2017

Request submission of quotation for Track Suit: -

Sealed quotations are invited from Dealers/ Distributors/ Manufacturers in single bid format (Price bid) before 26<sup>th</sup> September 2017, 15:00hrs.

**Enquiry No. : Track Suit /IITK/SYGM**  
**Opening Date : 06. 09. 2017**  
**Closing Date : 26. 09. 2017, 15:00hrs**

**Total Quantity required = 85 track Suits**  
**Delivery Detail: Before 20<sup>th</sup> November 2017**

The specifications of Track Suit are as under

Track Suit upper portion with full zip, 02 side pockets with zip (desirable) & IIT Kanpur logo printed on the left side of the chest and IIT KANPUR printed on back side of the upper Back. Track pant (lower) with only side pockets (both sides) not back side pocket.	
Fabric Sleeves Neck Fit Length Colour & Design Wash Care	100% Polyester tricot fabric Full Sleeves High neck Regular Full Length As per Specification in Order Machine-Wash Cold

Sl. No.		Quantity	Art/ Code No.	Quote Rates in INR
1	Sample 1	85		
2	Sample 2	85		
3	Sample 3	85		

Quote rates for any Brand but our Preferred Brands are: Adidas, Reebok, Puma, Nike, TYKA, Shiv Naresh & Just

**Terms & conditions for supply of above mentioned articles are as under: -**

- 1 Enquiry will be sent by courier / registered post / speed post and IIT Kanpur will not be liable for any kind of irregularity/ delay.
- 2 The quotation in a properly sealed envelope addressed to the Dr. Indra Sekhar Sen, Chairman, Staff Gymkhana invariably giving on the envelope reference of enquiry and due date of opening.
- 3 The quantity mentioned in enquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute.
- 4 **Firms will quote separately for each article and submit a sample of each article. Rate offered without sample quotation will not be valid.**
- 5 The Rate offered should be free delivery to IIT Kanpur or Ex-go down in case of firms situated outside Kanpur. If items are imported, then the firms should quote the price on F.O.B. basis.

- 6 In case of Ex-go down terms the amount of packaging, forwarding freight etc. should clearly be mentioned by percentage or lump sum amount. Current rate of tax as and other statutory levies must be mentioned.
- 7 **The rates offered should include printing charges of IITK Logo in front left side, and IIT KANPUR at the back of the Track Suit. The rates should be inclusive of all taxes applicable from 1<sup>st</sup> July 2017, including freight charges (if any).**
- 8 The rates applicable should clearly be specified.
- 9 The delivery period should be specifically stated. Ex-stock and earlier delivery may be preferred.
- 10 The firms are requested to give detailed description and specification together with detailed drawings and printed leaflets and literature of the articles quoted. The name of manufacturers and country of manufacture should also be invariably being stated. In the absence of these particulars the quotation is liable for rejection.
- 11 Samples wherever asked for will not be paid for. These should be delivered in the office of the undersigned securely labelled and packed. In case of firms who submit the sample through railway and road transport the freight should be prepaid and R/R should be in favour of the Dr. Indra Sekhar Sen, Chairman, Staff Gymkhana, Department: Earth Science, WLE 201, Indian Institute of Technology, Kanpur – 208016.
- 12 Quotation should have validity of at least till January 31, 2018 days from the date of opening.
- 13 The rates quoted should be in metric units; otherwise your quotation is liable to be ignored.
- 14 The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason is reserved.
- 15 All the consignments must be securely packed and booked duly insured addressed to the Joint Registrar (S&P).
- 16 The Penalty @ 1% per week or part thereof subject to a maximum of 10% of the delivery price will be deducted from the balance payment if supply is not completed within stipulated period.
- 17 Our standard payment terms & condition is 90% against delivery and 10% after inspection and approval.
- 18 **Supplier should mention complete contact details such as email etc.**

The Institute reserves the right of accepting or rejecting any quotations without assigning any reason thereof.

Kindly send your quotation on or before 28<sup>th</sup> September 2017 by 15:00hrs in the following Address: -



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E- mail: isen@iitk.ac.in